

- Excellent at creating high quality presentations using a variety of technologies (e.g. WebEx, Microsoft PowerPoint, LCD projectors, etc.)
- Genuinely committed to helping others learn.
- Must possess a thorough knowledge and understanding of historical trauma and intergenerational trauma of Indigenous peoples.
- An understanding, or willingness to learn, local Indigenous protocols
- Research and assist with all Requests for Proposals (RFP).
- Able to effectively communicate both verbally and in writing.
- Able to use a wide range of administrative software including MS Office (Word, Excel, PowerPoint).

Working Conditions

- Will work primarily in a variety of community settings with frequent travel.
- Interacts with staff and stakeholders within the provincial network
- Ability to attend and conduct presentations.
- Manual dexterity required to use desktop computer and peripherals.
- Flex any overtime hours

Qualifications

- Post secondary education in a related discipline
- Demonstrated work experience relevant to this position
- Must have a clear Vulnerable Sector Screen.
- Must possess a valid Drivers License and have access to a reliable vehicle
- Valid First Aid/CPR certification are an asset
- Knowledge of *How Does Learning Happen, Ontario's Pedagogy to the Early Years*
- Knowledge of the importance of First Nations, Metis and Inuit Language and Culture Traditions

Qualified applicants should apply by forwarding a resume, cover letter and two professional references to:

Niwasa Kendaaswin Teg
 1869 Main Street East
 Hamilton, ON L8H 1G2
 Fax: 905-549-7337
office@niwasa.ca

Attn: OAHS Centre of Excellence

DEADLINE TO APPLY: Friday, May 18, 2018 by 12 PM

**** Please indicate which of the 6 regions you are applying to in your cover letter ****